

**Queensland Rural Women's Network 2010 Trade Display Registration Form, Annual Conference –**

**Charleville 3<sup>rd</sup> -4<sup>th</sup> September 2010**

**Your Name:** \_\_\_\_\_

**Name of your company, department, school or group:** \_\_\_\_\_

**Main Contact Address:** \_\_\_\_\_

\_\_\_\_\_ **Post Code:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Description of Trade / Information Display:** \_\_\_\_\_

Please ensure you have also completed the registration form for Conference (available at [www.grwn.org.au/conference](http://www.grwn.org.au/conference)) and attach to this form for each delegate attending.

If you require second and subsequent delegates on your display stall, please complete a registration form for each person and ensure registration is included.

**Equipment Requirements:**

QRWN will provide a 2m x 2m space, table and chairs

Internet access will be available on the commercial wireless coverage

**Do you need power?** Please read the conditions and requirements carefully (see below)  Yes  No

**QRWN CONTACT:** If you have any queries, please contact Lesley Thun 0427686224 or [hifields2@bigpond.com](mailto:hifields2@bigpond.com)

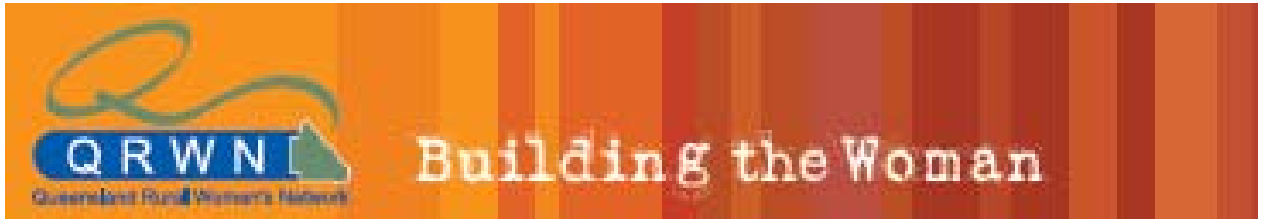
**Please read the following guidelines carefully and return a signed copy to:**

*Queensland Rural Women's Network*

*PO Box 1568*

*Toowoomba QLD 4350*

*or Email [hifields2@bigpond.com](mailto:hifields2@bigpond.com)*



**QRWN Conference 2010 Trade Display Conditions & Guidelines**  
**Charleville 3-4 September 2010**

1. Trade Displays will be open 8am – 5pm, 3<sup>rd</sup> and 4<sup>th</sup> September 2010. Trade Displays are not obliged to remain open from 8.00am until 5.00pm but must be opened for meal times and afternoon networking sessions until 5pm Saturday.
2. Trade Display Managers are *welcome* to participate in *all* meals, entertainments and activities; your participation is covered by the registration fee included in the trade display cost. However, please make arrangements for the security of stall items if you leave your stall.
3. Display set-up can take place on Thursday 2<sup>nd</sup> after 2:00pm (set-up) or Friday morning before 8.00am . Display pack-up can take place on Saturday afternoon after 5pm or Sunday morning.
4. 2m x 2m is available for each Trade Display & each display must be contained to their designated area.
5. You will need to bring your own display stand for your display.
6. Power is available for the Trade Displays, but all equipment & signage, incl. power leads & boards must be provided by Display Managers. Any electrical leads, board or items must be named & checked/ tagged by an electrician confirming the currency of maintenance & safety.
7. QRWN takes no responsibility for any theft or breakages. Safety & security is entirely the responsibility of those bringing the display to conference

I, \_\_\_\_\_, on behalf of \_\_\_\_\_ (your business or organisation) accept these guidelines & agree to adhere by them for the total duration of my time spent at QRWN Charleville Conference at the Charleville Racecourse, before, during, & after the QRWN 2010 Conference.

Signed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Thanks to our major sponsors:**





**Queensland Rural Women's Network Inc**

**PO Box 1568, Toowoomba, Qld, 4350**

**ABN 82 236 858 320**

**TAX INVOICE – Business with greater than 5 employees**

**Trade Display at 2010 Annual QRWN Conference 3<sup>rd</sup> – 4<sup>th</sup> September 2010      \$650**

**(includes conference registration for one delegate)**

**Additional full delegates for conference –**

**\$385 including welcome function x \_\_\_\_\_ people      \$**

**TOTAL      \$ \_\_\_\_\_**

**Direct Deposit:**

**Account Name:** Queensland Rural Women's Network Inc – Conference Account

**BSB:** 034-226

**Account Number:** 135851

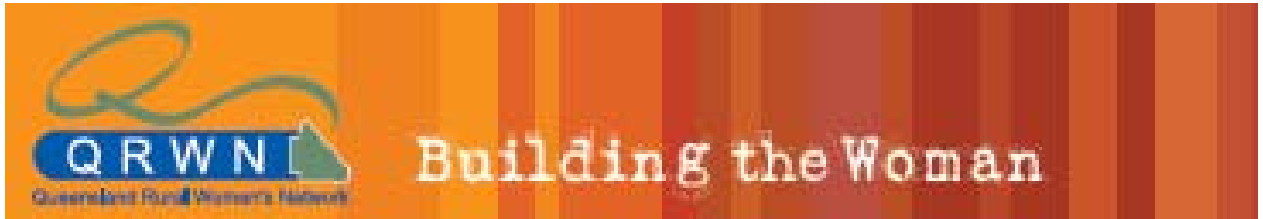
**Note:** Please include your company name as reference for direct deposit

Cheques please make out to QRWN and mail to above address

For credit card, please call 1300 795 571 or fax 1300 765 516

**Please keep a copy of this invoice for your records**

*Thank you for your support of Queensland's rural and regional women.*



**Queensland Rural Women's Network Inc**

**PO Box 1568, Toowoomba, Qld, 4350**

**ABN 82 236 858 320**

**TAX INVOICE – Business with less than 5 employees**

**Trade Display at 2010 Annual QRWN Conference 3<sup>rd</sup> – 4<sup>th</sup> September 2010**      **\$500**

*(includes conference registration for one delegate)*

**Additional full delegates for conference –**

**\$385 including welcome function x \_\_\_\_\_ people**      **\$**

**TOTAL**      **\$ \_\_\_\_\_**

**Direct Deposit:**

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